

**GREENE CENTRAL SCHOOL  
GREENE, NEW YORK  
BOARD OF EDUCATION MEETING & WORK SESSION  
WEDNESDAY, DECEMBER 18, 2013**

A Board of Education Work Session meeting was called to order at 6:55 p.m. by President, Richard Boeltz, in the Board of Education conference room, High School/Middle School complex, 40 South Canal Street, Greene, N.Y.

**CALL TO ORDER**

**BOARD MEMBERS PRESENT:**

Mr. Richard Boeltz, President  
Mr. Ethan Day, Vice-President  
Mrs. Tammie McCauley  
Mr. Timothy Crumb  
Mrs. Karen Hendershott  
Mr. James Strenkert  
Mrs. Helen Hunsinger

**ADMINISTRATIVE STAFF PRESENT:**

Mr. Jonathan Retz, Superintendent  
Mr. Mark Rubitski, Business Manager  
Mr. James Walters, Executive Principal 6-12  
Mr. Timothy Calice, Director CSE/Associate Principal 6-12  
Mrs. Shelly Richards, Primary School Principal  
Mrs. Mary Gell, CSE/CPSE Chairperson  
Mr. Jordon Lilley, Transportation and Buildings & Grounds Supervisor

**OFFICERS PRESENT:**

Mrs. Donna Utter, District Clerk

**WORK SESSION:**

- Wendy DeWind, of Hogan, Sarzynski, Lynch, DeWind & Gregory, LLP, school counsel did a presentation on School Board Role and Responsibility. Specific topics included:
  - Individual member and Board identity
  - Meeting protocols
  - Executive Session
  - Responding to questions and/or comments in public setting
- President Boeltz called the regular meeting to order at 7:35 p.m.
- The Pledge of Allegiance was recited.

**WORK SESSION:**

- By consensus of the Board, the first scheduled Executive Session items were moved to the end of the meeting.

**ADD./DELETIONS  
TO AGENDA**

**4. EDUCATION AND PERSONNEL**

- Add:
- 3. Appoint Modified Girls' Basketball Volunteer Assistant- Steve Eggleston
  - 4. Appoint Boys' Swimming Volunteer Assistant – Kris McDermott

- Motion made by Crumb, seconded by Hendershott, to approve the minutes for the regular meeting held on December 4, 2013, as presented.

**APPROVE MINUTES  
12/4/13**

Yes-7, No-0

**CALENDAR**

- December 19 – Holiday Concert – Intermediate Band/Chorus Concert – 7:00 p.m.
- December 23-January 3 – Holiday Recess
- January 8 – Board of Education Mtg. – 7:00 p.m.

**PUBLIC COMMENT:  
MARY GELL**

- Mary Gell, CSE/CPSE Chairperson, reported that there will be a Autism/Sensory Workshop on January 9<sup>th</sup> from 6:00-8:00 p.m. at the Intermediate Building for anyone interested.

**REPORTS:  
ENROLLMENT REPORT**

- The Enrollment Report for the period ending November 30, 2013 with a total enrollment of 1100 was noted.

**MS/HS UPDATE –  
JAMES WALTERS**

- James Walters, Executive Principal 6-12, updated the Board on happenings at the Middle and High School.

- With the return of Anne Marie Griffin from a leave, the middle school foreign language classes are back to their original schedule. Mr. Walters thanked Shelbe Furman for filling in for the first three months of the year with the middle school French classes. She did an excellent job working with the high school foreign language teacher to be sure the classes stayed on course.
- Discipline issues are down from last year at this time. Biggest topic dealing with is chewing tobacco. Mr. Walters acknowledged Mr. Calice doing a nice job in addressing student discipline issues. Students are familiar with his procedures and process which is helping to keep the number of discipline issues down.
- Mr. Walters stated that he has completed his walk throughs and will begin formal observations after the break.
- Teachers are making good use of the district issued laptops and I Pads both in the classroom and at meetings.
- The second class meeting for Olweus was held. Grade levels decided what topics they would discuss during the class meetings. The 2<sup>nd</sup> Thursday of each month has been set as the date of class meetings. Advance notice will allow staff to properly plan for and around the class meetings.
- A network team from BOCES visited to work with staff on close text reading strategies. Middle school and High school are adapting to Common Core rather than adopting.
- Our Youth Apprenticeship with Raymond is growing and continues to be a positive experience for our students. Currently have 2 seniors and 3 juniors involved in the program. Ethan Leet, Physics Teacher, has been working with Raymond by taking his classes over to observe and work on stem activities tying together what Raymond does as it relates to physics.

**EDUCATION AND PERSONNEL:**

**The Superintendent of Schools recommends the following Board actions:**

**RESIGNATION(S):  
JUDY MCHALE-  
LTA**

- Motion made by Day, seconded by Hendershott, to accept the resignation to retire of Judy McHale, Licensed Teaching Assistant, effective June 30, 2014 with appreciation for her years of services to the district.  
Yes-7, No-0

**LINDA MCGRATH-  
AIDE**

- Motion made by Day, seconded by Hendershott, to accept the resignation to retire of Linda McGrath, Aide, effective June 30, 2014 with appreciation for her years of services to the district.  
Yes-7, No-0

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- Motion made by Day, seconded by Hunsinger, to modify the 2013-2014 school calendar to move the January 30, 2014 Staff Development day to January 17, 2014 to accommodate a BOCES-wide professional development opportunity, making January 30, 2014 a regular day of attendance.

**SCHOOL CALENDAR  
MODIFICATION**

Yes-7, No-0

- Motion made by Day, seconded by Crumb, to appoint the following coaches to the Winter 2013-2014 Coaching Roster:
  - Steve Eggleston – Modified Girls' Basketball Unpaid Volunteer Assistant Coach
  - Kris McDermott – Boys' Swimming Unpaid Volunteer Assistant Coach

**APPOINTMENT(S):  
COACHING ROSTER**

Yes-7, No-0

- Motion made by Strenkert, seconded by Hunsinger, to accept the Treasurer's Report for the Activity Funds for November 2013 as presented.

**BUSINESS & FINANCE:  
TREASURER'S REPORT  
FOR ACTIVITY FUNDS**

Yes-7, No-0

- Mark Rubitski, Business Manager, reported on the recent Budget Committee meeting. The committee established goals and objectives to keep in mind throughout the budget process.

**BUDGET COMMITTEE  
UPDATE**

- Mr. Rubitski shared a three-year projection based on past year assumptions and using the same increases in state aid to project revenue. As in past years, major drivers of the budget will be health insurance, retirements and the tax cap. The continuation of use of reserves to balance the budget will be necessary with our expenses continuing to out-pace district revenues. Projections show a need to use approximately 2 million dollars in reserves over the next three years.

**BOARD OUTSTANDING  
ACTIONS LIST**

<u>Bd. Mtg. Directed</u>	<u>Task To Be Completed</u>	<u>Responsibility Of</u>	<u>Report Back</u>
3/7/07	Policy/Procedure Manual	Board and Superintendent	Ongoing
7/17/13	Dept. Chair Presentation	Superintendent	July/August
8/7/13	Revenue & Budget Status Review	M. Rubitski	12/4/13

**SUPERINTENDENT'S REPORT:**

- **Superintendent, Jonathan Retz, reported on the following:**

**1. Network Teams** – As reported by Mr. Walters, a network team from DCMO BOCES visited the district to work with staff on building level needs. At the primary building, teachers worked on collection and use of data as it relates to instruction. At the intermediate building, they worked on how it related to math programs. MS/HS teachers worked on strategies related to close text reading.

**2. APPR** – State Education Department has said that they will approve our plan and are awaiting the signed document. Teachers and Administrators will review the plan after the break with an anticipated approval in January.

- None.

**PUBLIC COMMENT:**

- Motion made by Strenkert, seconded by Hunsinger, to adjourn to Executive Session for at 8:18 p.m. for the following:
  - Special Education Placements
  - Personnel
  - Negotiations

**EXECUTIVE SESSION**

Yes-7, No-0

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**SPECIAL EDUCATION  
PLACEMENTS**

- Upon the recommendation of the Committee on Special Education, a motion was made by Crumb, seconded by Hendershott, to approve the following placement(s): #710023187; #710022987; #710023186; #710023045; #710023047; #710125191; #710022480.  
Yes-7, No-0

**ADJOURN EXECUTIVE  
SESSION**

- Motion made by Hunsinger, seconded by Strenkert, to adjourn Executive Session at 9:23 p.m.

**RECONVENE**

- President Boeltz reconvened the meeting at 9:23 p.m.

**ADJOURNMENT**

- Motion made by Hunsinger, seconded by Strenkert, to adjourn the meeting at 9:24 p.m.  
Yes-7, No-0

Respectfully submitted,

Donna Marie Utter  
District Clerk